

CW-1 Application for Temporary Employment Certification
Form ETA-9142C
U.S. Department of Labor



IMPORTANT: Employers and authorized preparers must read the general instructions carefully before completing the Form ETA-9142C. A copy of the instructions can be found at <http://www.foreignlaborcert.doleta.gov/>. If you are not submitting this electronically, please complete ALL required fields/items containing an asterisk (*) and any fields/items where a response is conditional as indicated by the section (§) symbol.

A. Nature of CW-1 Application

1. Type of Application (choose only one) *	<input checked="" type="checkbox"/> New employment	<input type="checkbox"/> Renewal of approved employment
2. CW-1 Permit Renewal: If "Renewal of approved employment" is marked in Question A.1, enter the date on which the CW-1 visa status of the nonimmigrant worker(s) will expire. §		
3. Long-Term Worker: Is the employer seeking to employ a long-term worker who was previously issued a CW-1 visa or otherwise granted CW-1 status, as defined in 20 CFR 655.402? *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4. Cap-Exempt Worker: Will any of the CW-1 workers employed under this application be <u>exempt</u> from the statutory numerical limit, or "cap," on the total number of foreign nationals who may be issued a CW-1 visa or otherwise granted CW-1 status? *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
5. Emergency Situation: Is the employer requesting to waive the requirement to obtain a valid PWD prior to the filing of this application due to an emergency situation, as set forth in 20 CFR 655.422? *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
FOR EMERGENCY SITUATIONS ONLY If "Yes" is marked in question A.5, mark questions 6 and 7 below and include the required items.		
6. Is a statement justifying the employer's emergency situation attached to this application? §	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
7. Is a completed Form ETA-9141C, <i>Application for Prevailing Wage Determination</i> (PWD application), attached to this application? If the employer has submitted its PWD application for processing, select "No" and enter the PWD case number in E.3. §	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	

B. Employer Information

1. Legal Business Name *		
AC PACIFIC LLC		
2. Trade Name/Doing Business As (DBA), if applicable §		
Star Sands Plaza		
3. Address 1 *		
P.O. BOX 503842		
4. Address 2 (apartment/suite/floor and number) §		
5. City *	6. State *	7. Postal Code *
SAIPAN	Northern Mariana Islar	96950
8. Country *	9. Province §	
United States Of America		
10. Telephone Number *	11. Extension §	
+16702334140		
12. Federal Employer Identification Number (FEIN from IRS) *	13. NAICS Code *	
66-0733128	45399	
14. Type of Employer (Choose only one) *	<input checked="" type="checkbox"/> Individual Employer <input type="checkbox"/> Job Contractor – Joint Employer	
FOR JOB CONTRACTORS ONLY If "Job Contractor – Joint Employer" is marked in question B.14, mark questions 15 and 16 below and include the required items.		
15. A completed Appendix A identifying the employer-client is attached to this application. §		<input type="checkbox"/>
16. An executed contract or other agreement between the job contractor and the employer-client establishing a bona fide relationship to the workers sought under this application is attached. §		<input type="checkbox"/>

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C. Employer Point of Contact Information

The information contained in this section must be that of an employee of the employer who is authorized to act on behalf of the employer in labor certification matters. The information in this Section must be different from the agent or attorney information listed in Section D, unless the attorney is an employee of the employer.

1. Contact's Last (family) Name *	2. First (given) Name *	3. Middle Name(s) §
RULUKED	LEONANO	A
4. Contact's Job Title *		
HUMAN RESOURCES MANAGER		
5. Address 1 *		
P.O. BOX 503842		
6. Address 2 (apartment/suite/floor and number) §		
7. City *	8. State *	9. Postal Code *
SAIPAN	Northern Mariana Is	96950
10. Country *	11. Province §	
United States Of America		
12. Telephone Number *	13. Extension §	14. Business Email Address *
+16702334140		leo@starsandsplaza.com

D. Attorney or Agent Information (If applicable)

1. Indicate the type of representation for the employer in the filing of this application. * Complete the remainder of this section if "Attorney" or "Agent" is marked.		<input type="checkbox"/> Attorney <input type="checkbox"/> Agent <input checked="" type="checkbox"/> None
2. Attorney or Agent's Last (family) Name §	3. First (given) Name §	4. Middle Name(s) §
5. Address 1 §		
6. Address 2 (apartment/suite/floor and number) §		
7. City §	8. State §	9. Postal Code §
10. Country §	11. Province §	
12. Telephone Number §	13. Extension §	14. Law Firm/Business Email Address §
15. Law Firm/Business Name §		16. Law Firm/Business FEIN §
FOR ATTORNEY USE ONLY		
If "Attorney" is marked in question D.1, complete questions 17 – 19 below.		
17. State Bar Number(s) §	18. State of highest state court where attorney is in good standing §	
19. Name of the highest state court where attorney is in good standing §		
FOR AGENT USE ONLY		
If "Agent" is marked in question D.1, complete question 20 below and include the required attachment.		
20. A copy of the current agreement or other documentation demonstrating the agent's authority to represent the employer is attached to this application. §		<input type="checkbox"/>

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E. Job Opportunity Information

a. Occupational Classification and PWD

1. SOC Occupational Code * 13-2011.00	2. SOC Occupation Title * Accountants and Auditors
3. If "No" is marked to question A.5, enter the PWD case number obtained from the U.S. Department of Labor for this job opportunity. *	
P-500-23164-102644	

b. Job Offer and Minimum Requirements

1. Job Title * ACCOUNTANT							
2. Workers Needed *	1	Period of Intended Employment					
		3. Begin Date: * 10/1/2023			4. End Date: * 9/30/2026		
5. Job Duties – Description of the specific services or labor to be performed. * (All job duties must be disclosed on this form. The response must begin in the form space. One separate attachment will be accepted to fully complete the response.) Please See Addendum							
6. Anticipated days and hours of work per week (an entry is required for each box below) *							
40	a. Total Hours	8	c. Monday	8	e. Wednesday	8	g. Friday
0	b. Sunday	8	d. Tuesday	8	f. Thursday	0	h. Saturday
7. Hourly work schedule *							
a. 8 : 00 <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM							
b. 5 : 00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM							
8. Education: minimum U.S. diploma/degree required. *							
<input type="checkbox"/> None <input checked="" type="checkbox"/> High School/GED <input type="checkbox"/> Associate's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> Doctorate (PhD) <input type="checkbox"/> Other degree (JD, MD, etc.)							
9. Training: number of months required. *		0	10. Work Experience: number of months required. *		24		
11. Supervision: does this position supervise the work of other employees? *		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		11a. If "Yes" to question 11, enter the number of employees worker will supervise. \$			
12. Special Requirements - List specific skills, licenses/certifications, field(s) of training, and requirements of the job. * Please See Addendum							

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c. Place of Employment and Wage Information

1. Worksite Address *		
1796-2 CHALAN PALE ARNOLD ROAD		
2. Worksite Address § (apartment/suite/floor and number)		
3. City *	4. State *	5. Postal Code *
SAIPAN	Northern Mariana Island	96950
6. Basic Wage Rate Paid *		6a. Overtime Wage Rate Paid §
From: \$ 16 . 98 * To: \$ 17 . 50		From: \$ 25 . 47 To: \$ 26 . 25
7. Per (Choose only one) *		7a. Additional conditions about the wage rate to be paid. §
<input checked="" type="checkbox"/> Hour <input type="checkbox"/> Week <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Month <input type="checkbox"/> Year <input type="checkbox"/> Piece Rate		0
8. Frequency of Pay. * <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Biweekly <input type="checkbox"/> Other (specify): _____		
9. Will work be performed at worksite locations other than the one identified above? *		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
10. If "Yes" is marked in question E.c.9, a completed Appendix B is attached to this application. §		<input type="checkbox"/>

d. Other Material Terms and Conditions of the Job Offer

1. I have read and agree to provide the following terms and conditions with this job offer as fully explained in Form ETA-9142C – General Instructions and at 20 CFR 655, Subpart E. *		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>▪ Three-Fourths Guarantee: Workers will be offered employment for a total number of work hours equal to at least three-fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.</p> <p>▪ Transportation and Subsistence: If the worker completes 50 percent of the work contract period, the employer will provide, reimburse, or advance payment for the worker's transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for the worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved.</p>		
2. Daily Transportation: Workers will be provided with daily transportation to and from the worksite in compliance with all applicable Federal and Commonwealth laws and regulations. *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	
3. Overtime Available: Overtime hours will be available to the worker under this job offer and payable for every hour worked at the rate disclosed in this application. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	
4. On-the-Job Training Available: Workers will be provided with on-the-job training to perform the duties assigned. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	
5. Employer-Provided Tools and Equipment: Workers will be provided, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. *	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	
6. Board, Lodging, or Other Facilities: Workers will be provided with board, lodging, or other facilities and/or the employer will assist workers in securing board, lodging, or other facilities. *	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	
7. Deductions from Pay: State all deduction(s) from pay and, if known, the amount(s). *		
FICA, CNMI TAX, MEDICARE, Health Insurance is optional, 401K is optional		

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e. Recruitment Information

1. Explain how prospective U.S. applicants may be considered for employment under this job opportunity, including verifiable methods of contacting the employer, and the days and hours applicants can apply for the job. *

Please See Addendum

2. Telephone Number to Apply *

+16702334140

3. Email Address to Apply *

JOBS@STARSANDSPLAZA.COM

4. Website address (URL) to Apply *

ILOVESAIPAN.NET/JOBS

F. Declaration of Employer and Attorney/Agent

In accordance with Federal regulations, the employer(s) must attest to abide by certain terms, assurances, and obligations as a condition for receiving a temporary labor certification from the U.S. Department of Labor. Applications that fail to attach Appendix C will not be certified by the Department.

1. Please confirm that you have read and agree to all the applicable terms, assurances, and obligations contained in **Appendix C** and have attached a signed and dated copy of Appendix C with this application. *

☒ Yes ☐ No

2. Please confirm that the employer-client identified in Appendix A has read and agrees to all the applicable terms, assurances, and obligations contained in **Appendix C** and has attached a separate signed and dated copy of Appendix C with this application. *

☐ Yes ☐ No ☐ N/A

G. Preparer

Complete this section if the preparer of this application is a person other than the one identified in either Section C (employer point of contact) or Section D (attorney or agent) of this application.

1. Last (family) Name §

2. First (given) Name §

3. Middle Initial §

4. Law Firm/Business FEIN §

5. Law Firm/Business Name §

6. Law Firm/Business Email Address §

For the public burden statement, please see the Form ETA-9142C, General Instructions.

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ADDENDUM
Section E.b.5: Job Duties

Prepare, examine, or analyze accounting records, financial statements, or other financial reports to assess accuracy, completeness, and conformance to accounting reporting and procedural standards; Perform financial data backups and disaster recovery operations; Report to management regarding the finances of establishment from company's Odoo accounting system; Establish tables of accounts, codes, and assign entries to proper income and expense accounts; Develop, implement, modify, and document record keeping and accounting systems, making use of company's current computer technology; Compute federal/local taxes owed and prepare tax returns, ensuring compliance with payment, reporting, or other tax requirements; Record and audit each store's daily sales report; Reconciles daily cash sales, card sales, and foreign currency sales against company bank financial records; Post stores daily sales and vendor invoices on company's Odoo accounting system and corresponding accounting ledgers; Maintain and examine the records of government sales accounts; Recommend changes to improve systems and network configurations by working closely with the company Systems Administrator and corporate principals; Prepare timely payments for all vendors every 15th and end of month; Prepare quarterly purchasing budget for all vendors; Prepare vendor receivables and consignment; Establishes FOREX (Foreign Exchange) Rate; Prepare month end BGRT and Financial Statement; Year End financial statements; Year End Bank Reconciliation; Prepare accurate monthly Travel Agent Commission (Shopping Card) Report; Develop, maintain, and analyze budgets, preparing periodic reports that compare budgeted costs to actual costs; Conducts internal audit of company financials; Analyze business operations, trends, costs, revenues, financial commitments, and obligations to project future revenues and expenses or to provide advice

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ADDENDUM
Section E.b.12: Special Requirements

Applicant must have at least 2 years work experience, must be computer literate specifically use of accounting software such as Odoo ERP Software. Must have excellent communication skills (oral and written), Must be able to perform bank reconciliation, payroll/BGRT tax, Input excise tax payable and other billing to Odoo accounting system, analyze receiving data from POS to Odoo system, record vendor invoices to Odoo system on daily basis, review and prepare payments, must be detail / deadline oriented, Partake in physical inventory, must be flexible and able to work on weekends and holidays
Must be proficient in the use of retail accounting softwares such as Odoo ERP Softwar

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ADDENDUM

ADDENDUM SECTION E.e.1: Recruitment Information

Advertise the job opportunity on the CNMI Dept of Labors job listing system for 21 days. Prospective applicants may apply 24 hours Mon-Sun on the CNMI Department of Labor website and on the company's 24 hours Mon-Sun website at <https://www.starsandsplaza.com> and JOBS@STARSANDSPLAZA.COM

Contact our former U.S. workers and solicit their return to the job Post a copy of the CW-1 Application for Temporary Employment Certification at the place(s) of employment (company bulletin board) in which the work will be performed. And conduct any other recruitment activities such as in sponsored Job Fairs by the CNMI DOL Employment Services Division.

Prospective applicants may also apply and submit their employment application in person with the company's HR Department Mon-Fri 8am-5pm at new office location at 2nd floor behind I Love Saipan Outlet Store Chalan Lau Lau, Saip